



NEW: WHEN YOU ARRIVE FOR MOVE-IN PLEASE CHECK IN WITH SHOW PERSONNEL BEFORE SETTING UP.

MOVE-IN / MOVE-OUT SCHEDULE

MOVE-IN

Wednesday, March 5th 8:00am - 4:00pm (By Appointment Only)
Thursday, March 6th 9:00am - 6:00pm (General Move-In)

- Booth Move-In will be scheduled depending on location.
- All exhibits **must** be complete by **Thursday, March 6th**. Aisle carpets will be laid at 6pm Thursday. Absolutely no dollies will be permitted on the show floor after that time.
- All freight must be shipped to the facility Tuesday, **March 4th** (9:00am – 5:00pm)
- Please contact **Pat Steeves, Show Manager** at Pats@MPeshows.com to make arrangements if you require Friday, March 7th to setup your display.

MOVE-OUT

Sunday, March 9th 4:00pm – 12 Midnight

IMPORTANT NOTICES

- If freight is still on the show floor Sunday at 12 Midnight, Show Management reserves the right to ship your freight with the Official Show Carrier (Armour / Beyond Borders Logistics & Consulting Inc.) with all costs being billed to the exhibitor.
- **No exhibit may be removed** in part or in whole prior to the close of the show at 4pm, Sunday, March 9th. **Please do not place anything in the aisle until the aisle carpet has been removed.**